



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

GOVERNING BOARD OF DIRECTORS Meeting Minutes Tuesday, January 12th, 2010

The Meeting was called to order by Chairman Peterson at 3:00 p.m., in the Law Library of the Calhoun County Building.

I. ROLL CALL

Members Present: Franklin Peterson, AMSA
Mike Herman, City of Albion
Ken Tsuchiyama, City of Battle Creek
Brent Williams, City of Marshall
Sheriff Al Byam, Calhoun County Sherriff
Jeff Albaugh, Calhoun County Township Association
Mike Rae, Calhoun County Board of Commissioners

Members Excused: Eric Wimbley, Michigan State Police
Chris Simmons, City of Battle Creek

Others Present: Jeff Troyer, CCCDA Executive Director
Richard Lindsey
Kelli Scott
Tom Hardy
Jill Fish
Jase Bolger
John Hendler

II. ORGANIZATIONAL ITEMS

Election of Chairperson

Nominations for Chairperson were opened by Chairman Peterson.

Motion by Mike Rae, supported by Brent Williams nominating Frank Peterson for Chairperson.

There were no further nominations.

Motion by Jeff Albaugh, supported by Ken Tsuchiyama to close nominations and cast a unanimous ballot for Frank Peterson to serve as CCCDA Governing Board of Directors Chairperson.

All in favor; motion carried.

Election of Vice Chairperson

Nominations for Vice Chairperson were opened by Chairman Peterson.

Motion by Jeff Albaugh, supported by Mike Rae nominating Allen Byam for Vice Chairperson.

There were no further nominations.

Motion by Ken Tsuchiyama, supported by Mike Herman to close nominations and cast a unanimous ballot for Allen Byam to serve as CCCDA Governing Board of Directors Vice Chairperson.
All in favor; motion carried.

III. CONSENT ITEMS

Motion by Mike Rae, supported by Ken Tsuchiyama to approve the following consent items:

1. Excuse absent members Chris Simmons and Eric Wimbley
2. Meeting Agenda for January 12th
3. Meeting Minutes from December 22nd, 2009

All in favor; motion carried.

IV. REPORTS

Technical Committee

Troyer advised that the last time the Committee met was December 9th. The only action item that is currently being worked on is the consolidation of the Law Enforcement talk groups. Troyer advised this is a work in progress and will be presented to the Law Enforcement Subcommittee. TAC will be meeting on January 20th.

Executive Director's Report

Troyer briefed the Board on the following items:

1. Employee insurances and retirement programs are currently being set-up/implemented.
2. Construction – coming along very well and still on schedule for March.
3. Implementation Plan – Troyer advised the Board that March 23rd is the TENTATIVE go-live date for the new center. This allows two full weeks for installation of the windows and a couple of extra days for precautionary purposes.
4. Dave Fisher with Rehmann has provided CCCDA with a quote for the 2009 audit that is within our budgetary figure.
5. CCCDA was contacted by Bruce Baker on behalf of the Senate Appropriations: State Police Subcommittee. Troyer stated that he has been asked to provide testimony on the PSAP consolidation efforts in Calhoun County as well as advantages and disadvantages of consolidation. The Senate Subcommittee hearing is scheduled for Wednesday, January 13th.

Troyer answered several questions from the Board.

V. PUBLIC HEARING

Motion by Brent Williams, supported by Jeff Albaugh to enter into public hearing for the 2010 CCCDA operational budget.

All in favor; motion carried.

Chairman Peterson requested that Troyer present an overview of the 2010 budget to the public that was present. Troyer provided details about different revenue sources as well as explanation of budgetary expenditures. Troyer highlighted that some areas are being allocated as a percentage of a full year revenue or expenditure due to the expectation of the center only being operational for nine months.

Chairman Peterson advised that the Board will remain in public hearing until the adoption of the budget under new business.

VI. OLD BUSINESS

No items.

VII. NEW BUSINESS

Recording System

Troyer advised that with the support of the Technical Advisory Committee, he has obtained initial quotes for a new recording system from Van Belkum and DSS Corporation. He further stated that in addition to the baseline specifications, two optional items were also quoted: Quality Assurance Module and Speech Recognition. It is Troyer's recommendation that the Board approve the purchase of the recording system to include the Quality Assurance module.

Motion by Mike Rae, supported by Brent Williams to approve the purchase of the DSS recording system to include the Quality Assurance module.

All in favor; motion carried.

Loan of funds from the City of Battle Creek

Pursuant to the Intergovernmental Agreement between City of Battle Creek, Calhoun County, and CCCDA (section III; Loan of Funds), Troyer requested the Board approve borrowing an increment of \$250,000. Troyer advised the Board that the funds are necessary within the next few weeks as construction continues and procurement and installation of technologies begin.

Motion by Jeff Albaugh, supported by Mike Herman to approve the loan of funds from the City of Battle Creek in the amount of \$250,000 under the terms and conditions outlined in Section III of the Intergovernmental Agreement dated November 5th, 2009.

All in favor; motion carried.

2010 Operational Budget

Motion by Ken Tsuchiyama, supported by Jeff Albaugh to close the public hearing on the CCCDA 2010 operational budget.

All in favor; motion carried.

Motion by Mike Rae, supported by Mike Herman to approve the 2010 Calhoun County Consolidated Dispatch Authority Operational Budget as presented.

All in favor; motion carried.

VIII. PUBLIC COMMENTS

Representative Jase Bolger advised that he believes next Wednesdays testimony will give the Authority an opportunity to explain some of the advantages of our consolidation efforts in the county as well as some of the challenges we've faced throughout this process.

IX. ADJOURNMENT

The next CCCDA Governing Board Meeting will be Tuesday, January 26th, 2010. The meeting was adjourned at 3:35 p.m.