



Calhoun County Consolidated Dispatch Authority

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CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

Meeting Minutes

Tuesday, April 17th, 2018 2:30 p.m.

Law Library

Calhoun County Administrative Building

The meeting was called to order by Chairperson Matt Saxton at 2:30 p.m. in the Law Library of the Calhoun County Administrative Building.

ROLL CALL:

Directors Present: Matt Saxton, Chairman
Jeff Albaugh, Vice-Chairperson
Susan Baldwin, City of Battle Creek (Seat #2) (via phone)
Brent Williams, City of Marshall
Steve Frisbie, County Board of Commissioners
Steve Buller, Area Metropolitan Services Agency
Jim Blocker, City of Battle Creek (Seat #1)

Directors Excuse Ken Snyder, City of Albion
Jim Coleman, Michigan State Police

Others Present: Rich Feole, CCCDA

AGENDA APPROVAL

A motion was made by Brent Williams to approve the April 17th, 2018 CCCDA Governing Board agenda. The motion was seconded by Steve Frisbie.

All in favor
Motion approved

MEETING MINUTES

A motion was made by Steve Frisbie to accept the March 13th, 2018 CCCDA Governing Board minutes. The motion was seconded by Brent Williams.

All in favor
Motion approved

PUBLIC COMMENT

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: March 1st – March 31st
3. Year-to-Date Budget Performance Reports
4. 2018 Year-to-Date Statistics
5. Quality Assurance Reports
6. TAC Meeting Minutes
7. General Correspondence

A motion was made by Jeff Albaugh to approve the April 2018 Consent Agenda. The motion was seconded by Brent Williams.

All in favor

Motion approved

EXECUTIVE DIRECTOR'S REPORT

Executive Director Feole reported on the following items:

1. **Hiring Process-** Executive Director Feole updated the Board on the status of the current hiring process for Telecommunicators. There were 30 applicants and 8 will interviewed.
2. **MML and MMRMA walk throughs-** Director Feole stated both MML and MMRMA have done walk through checks at the center and both gave passing grades. Director Feole was able to get information on RAP grants offered by MMRMA that could pay for 50% of the recently installed camera and recording system upgrades.
3. **Insurance claim-** An invoice from MotorShop for repairs that were done at the 18 ½ mile Rd tower site were added to the insurance claim for the roof repairs. MMRMA agreed it would pay 100% of the invoice.
4. **AT&T invoice update-** Director Feole stated progress is being made on the AT&T accounts. The account at the backup center at BCPD has finally been disconnected. A few of the accounts are being billed correct amounts now but credits for late fees and other charges have not been issued.
5. **National Telecommunicator Week-** Director Feole reported that the 1st Annual CCCDA Employee Appreciation program was held. He thanked Sheriff Saxton for being able to attend and speak to the staff. It was reported that there was good attendance and that Erin Allwardt was named 2017 Employee of the Year. Sheriff Saxton appreciated the invitation and thought it went well and enjoyed meeting the staff and their families. Director Feole also

acknowledged the many articles that were written in the Advisor Chronicle and that he felt they were accurate and well written.

OLD BUSINESS

1. **MERS update-** Director Feole gave an update on research that was done on the Supervisors D plan. The original resolution from CCCDA Governing Board was approved with the E2 COLA as part of the plan. MERS stated the City of Battle Creek raised a concern with them that the E2 was not part of their plan and wanted it removed. MERS states per the contact person at CCCDA, the benefit was to be removed and the Joint Transfer Agreement from Battle Creek to CCCDA did not have a COLA benefit listed for Supervisors. No action was taken, waiting for results of valuation.

NEW BUSINESS

1. **RFQ for radio consoles-** Director Feole asked Board permission to seek quotes for radio consoles. Conversation was held about the MCC7500 consoles.

A Motion was made by Chief Blocker, seconded by Jeff Albaugh to seek quotes for MCC7500 consoles and a quote to upgrade current MCC5500 consoles.

All in favor
Motion approved

PUBLIC COMMENTS

ADJOURNMENT

A motion was made by Brent Williams, seconded by Steve Buller to adjourn the meeting.

All in favor
Motion approved

Meeting was adjourned at 3:19 pm by Chairperson Matt Saxton.