



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

GOVERNING BOARD OF DIRECTORS Meeting Minutes Tuesday, June 8th, 2010

The Meeting was called to order by Chairman Peterson at 3:01 p.m., in the Law Library of the Calhoun County Building.

ROLL CALL

Directors Present: Franklin Peterson, AMSA
Brent Williams, City of Marshall
Al Byam, Calhoun County Sheriff
Ken Tsuchiyama, City of Battle Creek (arrived at 3:05)
Susan Baldwin, City of Battle Creek
Mike Rae, Calhoun County Board of Commissioners
Dave Stamler (for Eric Wimbley), Michigan State Police
Mike Herman, City of Albion
Jeff Albaugh, Calhoun County Township Association

Others Present: Jeff Troyer, CCCDA Executive Director
Eric Miller
Mark Burke
Bob Kiessling
Kelli Scott
Richard Lindsey

Chairman Peterson introduced Mayor Susan Baldwin as the new City of Battle Creek representative. Mayor Baldwin replaces and will fulfill the remaining term of Chris Simmons on the Governing Board.

CONSENT ITEMS

Motion by Rae, supported by Herman to approve the following consent items:

1. Meeting Agenda for June 8th, 2010
2. Meeting Minutes from May 11th, 2010
3. May Check Register

Discussion: None.

All in favor; motion carried.

REPORTS

Technical Committee

TAC Chairman Eric Miller was present and advised the board that the committee met on May 12th. The committee reviewed a Law Enforcement Communications Plan presented by Troyer. The TAC recommended Troyer to implement the communications plan procedure. The TAC will continue to meet on a monthly basis on the third Wednesday of each month.

Executive Director

Executive Director Troyer briefed the board on the following items:

1. Statistics for the month of May – Overall workload again increased from April to May. Troyer advised that this will be a continual trend until the Summer months are over. He expects it to peak in late July/early August.
2. Four personnel attended the State NENA Conference in Lansing: Jill Fish, Kim Grafton, Amy Hayes, and Janette Coday. Attendees reported back that the break-out training seminars were phenomenal and they appreciated the opportunity to attend.
3. Fish and Troyer will begin first round interviews of the Emergency Telecommunicator candidates next week.
4. Third Quarter (July, August, and September) dispatch service invoices will be sent out to the municipalities within the next few weeks.
5. The ULP hearing is scheduled for June 18th in Lansing.

Funding Subcommittee

Troyer discussed and answered questions from board members related to the eight different funding mechanisms in the Funding Subcommittee Report and Proposals. A lengthy discussion occurred regarding the different funding mechanisms and formulas.

Motion by Rae, supported by Herman to narrow down the funding mechanisms and formulas to four of the options presented: #1 – 100% Surcharge, #4 – 40% Population / 60% Calls For Service, #6 – Call for Service Fee, and #8 – Workload Percentage Dispatch Service Charge.

Discussion: none.

All in favor; motion carried.

The board directed the Executive Director to begin looking at options/ways to present these four different funding mechanisms to the local municipalities, the agencies we serve, and the citizens of Calhoun County in order to obtain their feedback.

OLD BUSINESS

MERS

Troyer requested that the Board take action on how to proceed with MERS. Tsuchiyama advised the board that the City of Battle Creek needs a little more time to work with MERS in order to determine how the City should proceed with this process. Rae advised that there is no need to rush but rather make sure that we allow Battle Creek ample time to make a decision on how they wish to proceed.

No action was taken and Tsuchiyama will report back to the board at the July meeting.

NEW BUSINESS

Local Revenue Sharing Board – Unallocated Amounts

Troyer advised that he received correspondence from the FireKeepers Local Revenue Sharing Board requesting CCCDA's comments and input regarding which entities should be included in the distribution, the distribution percentages for each entity, and how the remaining 5% should be allocated.

Motion by Williams, supported by Albaugh to respond to the Local Revenue Sharing Board's request by agreeing with the entities included and their distribution amounts, and that CCCDA should receive the remaining 5% (unallocated).

Discussion: none.

Motion carried; Rae and Tsuchiyama abstained.

ADJOURNMENT

Chairman Peterson adjourned the meeting at 3:37 p.m.

The next regular scheduled CCCDA Governing Board of Directors Meeting is scheduled for Tuesday, July 13th.