



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

Meeting Minutes

Tuesday, June 14th, 2016 3:00 p.m.

Law Library

Calhoun County Administrative Building

The meeting was called to order by Vice-Chairperson Jeff Albaugh at 3:02 p.m. in the Law Library of the Calhoun County Administrative Building.

ROLL CALL:

Directors Present: Jeff Albaugh, Vice-Chairperson
Ken Snyder, City of Albion
Dave Wood, Michigan State Police
Susan Baldwin, City of Battle Creek (Seat #2)
Brent Williams, City of Marshall
Jim Blocker, City of Battle Creek (Seat #1)

Directors Excused: Matt Saxton, Chairperson
Steve Frisbie, County Board of Commissioners
Tim Hill, Area Metropolitan Services Agency

Others Present: Rich Feole, CCCDA
Haley Snyder, CCCDA
Michele Johnson, County Finance

AGENDA APPROVAL

A motion was made by Dave Wood to approve the June 14, 2016 CCCDA Governing Board agenda. The motion was seconded by Ken Snyder.

All in favor
Motion approved

MEETING MINUTES

A motion was made by Susan Baldwin to accept the May 4th and May 10, 2016 CCCDA Governing Board minutes. The motion was seconded by Jeff Albaugh.

All in favor
Motion approved

PUBLIC COMMENT

No public comment was provided.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: May 4th – June 6th
3. Year-to-Date Budget Performance Reports
4. 2016 Year-to-Date Statistics
5. Quality Assurance Reports
6. TAC Meeting Minutes
7. General Correspondence

A motion was made by Brent Williams to approve the June 2016 Consent Agenda. The motion was seconded by Dave Wood.

All in favor
Motion approved

INTERIM EXECUTIVE DIRECTOR'S REPORT

Interim Executive Director Feole reported on the following items:

1. **FireKeepers Medical Calls** – Interim Director Feole stated that we have had problems with the lack of information provided for casino medical calls. Our Med Control board has stated that all unknown situations should be dispatched as priority three. Director Feole met with FireKeepers head of security Bret Miller to discuss and resolve the issue to have more accurate responses. FireKeepers security employees will be observing in dispatch to see how calls are handled.
2. **MMRMA Risk Control Advisory Committee** – Feole stated that he has been appointed to MMRMA's Risk Control Advisory Committee. This committee decides on policies for 9-1-1 centers to help limit liability.
3. **Senate Bill 878** – Feole reported that Senate Bill 878 has been passed by both the Senate and House and will be sent to Governor Snyder for final approval. The bill deals with multiline telephone systems.

4. **Dispatcher of the Month Program** - LaVonne March was chosen as the first recipient of the Dispatcher of the Month award. The award will be held from April – April with Dispatcher of the Year being appointed during Emergency Telecommunicator week in April. A press release will be sent out to local newspapers for each employee of the month.
5. **City Fire VHF System Upgrade** – Interim Director Feole will be meeting with Radio Communications next week to discuss upgrades to the City Fire VHF System and upgrading our radio consoles.

OLD BUSINESS

1. **CPE Project Update** – Interim Executive Director Feole provided the Board of Directors with an update on the CPE project. Lenawee County will now be joining Barry and Calhoun County for this project. Feole stated that the costs for the system will be under what was originally budgeted. After viewing product demonstrations, a hosted solution system with InDigital was chosen.

A motion to approve the recommendation of the Executive Director for the selection of the vendor was made by Jeff Albaugh, seconded by Susan Baldwin.

All in favor
Motion approved

NEW BUSINESS

PUBLIC COMMENTS

ADJOURNMENT

A motion was made by Jim Blocker, seconded by Brent Williams to adjourn the meeting.

All in favor
Motion approved

Meeting was adjourned at 3:26pm by Vice-Chairperson Jeff Albaugh.