



Calhoun County Consolidated Dispatch Authority

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CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

Meeting Minutes

Tuesday, July 10th, 2018 2:30 p.m.

Law Library

Calhoun County Administrative Building

The meeting was called to order by Chairman, Matt Saxton at 2:32 p.m. in the Law Library of the Calhoun County Administrative Building.

ROLL CALL:

Directors Present: Matt Saxton, Chairman
Dave Wood, Michigan State Police
Ken Snyder, City of Albion
Susan Baldwin, City of Battle Creek (Seat #2)
Steve Buller, Area Metropolitan Services Agency
Steve Frisbie, County Board of Commissioners
Jim Blocker, City of Battle Creek (Seat #1)

Directors Excused: Brent Williams, City of Marshall; Jeff Albaugh, Vice-Chairman

Others Present: Rich Feole, CCCDA
Kim Grafton, CCCDA
MERS Regional Manager, Sue Feinberg
MERS, Mike Overly

AGENDA APPROVAL

A motion was made by Susan Baldwin to approve the July 10th, 2018 CCCDA Governing Board agenda. The motion was seconded by Jim Blocker.

All in favor
Motion approved

MEETING MINUTES

A motion was made by Susan Baldwin to accept the June 12th, 2018 CCCDA Governing Board minutes. The motion was seconded by Jim Blocker.

All in favor

Motion approved

PUBLIC COMMENT

No public comment was provided.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: June 1st – June 30th
3. Year-to-Date Budget Performance Reports
4. Quality Assurance Reports
5. 2018 Year-to-Date Statistics
6. General Correspondence

A motion was made by Susan Baldwin to approve the July 2018 Consent Agenda. The motion was seconded by Jim Blocker.

All in favor

Motion approved

EXECUTIVE DIRECTOR'S REPORT

Executive Director Feole reported on the following items:

1. **Motorola** -The Motorola contract for the new radio system had been received and legal counsel is currently reviewing it. Timelines will be set once the contract is signed to move towards implementation.
2. **Employee of Quarter** – Beth Owen was named employee of the quarter and will be attending the next board meeting to receive her recognition.
3. **MERS Conference** – The MERS conference that Steve Frisbie has attended on behalf of the CCCDA board for the past several years is coming up on October 4th & 5th at the Anway Grand. Frisbie is unable to attend this year; looking for other interest from board members to attend.

4. **Executive Administrative Assistant** – Kate Chism has been hired to fill the current vacant position and will be starting on Monday July 16th, 2018. Kate comes to us from the City of Marshall, utility billing, where she has been employed for the past 11 years.

OLD BUSINESS

MERS update- MERS representatives were present to answer any questions regarding the E1/E2 Rider situation which had been discussed in the previous several meetings.

Executive Director Feole stated he did check with multiple third parties, as requested by the board, starting with the Human Resources Department who were unable to provide any research for CCCDA into the MERS plans. Jamie at MERS also recommended reaching out to the CCCDA auditor which was completed. The auditor stated he believed that would be something they would be able to complete if it was the recommendation of the board. Feole inquired with present MERS representation in regards to recommendations/ideas they would be able to provide that would satisfy the board's concerns of confirmation of non-payment to ensure multiple payments were not taking place.

MERS Regional Manager, Sue Feinberg provided the supplemental evaluation plans, actuarial, and additional documents of resource that may be relevant to the boards concerns.

Feole discussed confusion in regards to the joint transfer agreement overriding the board resolution how/why that would occur.

Documents were reviewed with any questions of the board being presented to and answered by MERS representation.

Chairman Saxton requested a document from MERS that is in layman terms which will detail what needs to be done to make the situation whole again.

Susan Baldwin requested MERS provide CCCDA with longer than 1 year for repayment without any delay of benefit due to the confusion with both parties.

NEW BUSINESS

No new business was presented.

PUBLIC COMMENTS

No public comment provided.

Board Comment

Ken Snyder inquired if Director Feole had any new information to add in regards to the 911 outage experienced this month. Feole states he has been working on getting answers from Indigital. Verizon did have an outage which affected equipment in several counties, including ours. Feole is awaiting the final statement, however, he was provided information that Indigital may have overreacted to the Verizon issue believing it was their own outage and possibly reset servers that may have compounded the issue further.

ADJOURNMENT

Meeting was adjourned at 3:41pm by Chairperson Matt Saxton.