



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

**CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY
Governing Board of Directors
Meeting Minutes
Tuesday, August 14, 2012 3p.m.
Law Library
Calhoun County Administrative Building**

The meeting was called to order by Chairman Frank Peterson at 3:01 p.m. in the Law Library of the Calhoun County Administrative Building.

ROLL CALL

Directors Present: Frank Peterson, Chairperson
Sheriff Al Byam, Vice Chairperson
Brent Williams, City of Marshall
Steve Frisbie, Calhoun County Board of Commissioners
Mike Herman, City of Albion
Jeff Albaugh, Township Association
Susan Baldwin, City of Battle Creek
Lt. Jim Coleman, Michigan State Police

Directors Excused: Ken Tsuchiyama, City of Battle Creek

Others Present: Jeff Troyer Tony Geigle James Schwartz
Richard Lindsey Steve Wart Todd Wildt
Jill Fish Richard Lindsey Art Kale
Vic Potter Kelli Scott Jerry Stonebreaker

AGENDA APPROVAL

A motion was made by Al Byam to approve the August 2012 CCCDA agenda as presented. Mike Herman seconded the motion.

All in favor.

Motion approved.

MEETING MINUTES

A motion was made by Mike Herman to approve the July 10, 2012, CCCDA board minutes as presented. Jeff Albaugh seconded the motion.



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All in favor
Motion approved

PUBLIC COMMENT

None

CONSENT AGENDA

1. Excuse Absent Board Members
2. July 2012 Check Register
3. 2012 Year-to-Date Budget Performance Report
4. 2012 Year-to-Date Statistics
5. Quality Assurance Reports

A motion was made by Al Byam to approve the July 2012 Consent Agenda. The motion was seconded by Jeff Albaugh.

All in favor.
Motion Approved.

REPORTS

Technical Advisory Committee

TAC Chairman Tony Geigle was present and requested Troyer to provide the report. Jeff Troyer noted the medical priority changes that would be taking effect on Wednesday August 15, 2012 at 3 p.m. ECHO priorities will not be used any longer. Priority 1, Priority 2 and Priority 3 will be how medical incidents are classified. If there are questions regarding the updated medical priority restructuring, please contact Jeff or Medical Control.

Executive Director

Jeff advised that two new dispatchers have been hired: Laura Isaacs and Rosa Alzaga. Both of them started earlier this month.

Jeff noted that he met with Brent Williams on August 13, 2012 to further evaluate the proposed VHF system. This process is expected to be fairly lengthy and an expensive process.

OLD BUSINESS

Public Safety System RFP

Jeff picked up the RFP proposal from the City of Battle Creek Purchasing Agent. Jeff and Brad Wilcox are reviewing the proposal to assure that the County's needs are met with the vendor that's been chosen. Jeff will be contacting the vendor to do a demonstration for the members of the TAC.



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Executive Director Performance Evaluation

Board members reviewed the proposed evaluation form. General discussion occurred. Board members will complete the evaluation together at the September Governing Board meeting.

NEW BUSINESS

CCFDA Funding – Moving Forward

Questions were raised by several members of the public about putting the surcharge initiative back on the ballot in November. Several board members voiced their concern that voters would strongly dispute putting this initiative back on the ballot. The County would have to pay approximately \$60,000 to put the surcharge on the ballot for a special election if it was proposed again in 2013. Several board members stated that they would not be willing to move forward with this type of action. Chairman Peterson opened the floor to members of the public in attendance as to what their thoughts were regarding the failure of the surcharge proposal. Todd Wildt and Jerry Stonebreaker voiced their concerns regarding the negative budget issues that each of their local units of government would experience if the invoicing calls for service goes into effect. Jerry Stonebreaker noted that the Village of Homer would be affected by approximately 1 mil, and there's the possibility of having to lay off one of the three full time Homer police officers. A discussion about how each entity would be charge equally was had. Vic Potter asked if every 9-1-1 call received would be charged against the agency who responded to an incident. Jeff Troyer noted that the incident itself would be charged to the municipality, but not by the number of phone calls received in the center about the incident. It was noted that there may be as many as 20 calls received for one accident on I-94. Steve and Brent both noted that rural townships would see a significant impact on their budgets. Brent suggested that Jeff Troyer notify all townships, cities and the County so they can prepare their budgets for the CCCDA invoices. Steve also agreed that a letter would give the local units of government close to a year to prepare their budgets. Frank suggested providing local units with an estimated cost in the outgoing letter from Jeff would be helpful. Jeff Troyer advised that costs, as well as all of the other funding options are still posted on the CCCDA web site – www.calhouncounty911.org. Frank stated that the CCCDA board should move forward with the alternative plan (invoicing for calls for service) that the board had agreed upon.

Mike Herman made a motion to implement the alternative funding mechanism – the Call for Service Formula - beginning July 1, 2013. Brent Williams seconded the motion.

All in favor.

Motion approved.

Discussion was had regarding whether or not CCCDA should draft agreements and present them to local units. Prior to that, Jeff Troyer requested that a workgroup be established consisting of members from the CCCDA Governing Board of Directors, the TAC, as well as a few



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members at large to establish standards and implementation guidelines for the calls for service formula. A discussion regarding how calls for service are counted as well as caps from year to year was had. Jeff Troyer would like the workgroup to determine these standards.

Susan Baldwin made a motion to establish a workgroup to create standards and implement rules regarding the Call for Service Formula. Brent Williams seconded the motion.

All in favor

Motion approved.

Chairman Peterson accepted volunteers to participate on the workgroup. Peterson appointed Mike Herman, Steve Frisbie, and Susan Baldwin.

PUBLIC COMMENT

None

MEMBER COMMENTS

None

ADJOURNMENT

Meeting adjourned at 3:42 p.m.