



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

GOVERNING BOARD OF DIRECTORS Meeting Minutes Tuesday, September 14th, 2010

The Meeting was called to order by Chairman Peterson at 3:03 p.m., in the Law Library of the Calhoun County Building.

ROLL CALL

Directors Present: Franklin Peterson, AMSA
Susan Baldwin, City of Battle Creek
Mike Herman, City of Albion
Al Byam, Calhoun County Sheriff
Mike Rae, Calhoun County Board of Commissioners

Directors Excused: Eric Wimbley, Michigan State Police
Ken Tsuchiyama, City of Battle Creek
Jeff Albaugh, Calhoun County Township Association
Brent Williams, City of Marshall

Others Present: Jeff Troyer, CCCDA Executive Director
Eric Miller
Richard Lindsey

AGENDA APPROVAL

Motion by Rae, supported by Byam to approve the agenda with the deletion of number three under new business: PMDC Licenses.

Discussion: None.

All in favor; motion carried.

MEETING MINUTES

Motion by Rae, supported by Byam to approve the August 10th meeting minutes as presented.

Discussion: None.

All in favor; motion carried.

CONSENT ITEMS

Motion by Rae, supported by Byam to approve the following consent items:

1. Excuse Absent Board Members: Eric Wimbley, Jeff Albaugh, Brent Williams, and Ken Tsuchiyama.
2. August Check Register

3. Budget Variance Analysis
4. Labor Counsel Letter to POAM dated 8/25/10

Discussion: None.

All in favor; motion carried.

REPORTS

Technical Committee

TAC Chairman Eric Miller advised board members that the Committee did not meet in September but will be meeting tomorrow for our normal September meeting.

Executive Director

Executive Director Troyer briefed the board on the following items:

1. Funding Proposals Presentation – Troyer advised that the following presentations are scheduled:
September 21st – Townships Association
October 11th – Cities of Albion and Marshall (joint meeting)
October 21st – Board of Commissioners
Troyer advised that he still waiting for a response from Battle Creek as to when they would like the funding proposals presented.
2. Upcoming Training – We have 28 individuals that will be attending 9 different trainings between now and Christmas. CCCDA will be hosting on-site training of which will be conducted by Success Communications during the first two weeks in December.
3. Staffing – We have three new hires: Richard Knox – started on August 16th, Marty Ftacek – started on August 17th, and Kristine Chobot – scheduled to start on September 26th. Even though we have these three new hires, we will be accepting applications again in the near future since we have two individuals resigning due to them moving out of state.
4. Storm Damage – Troyer advised that he has submitted claims to MMRMA for damage to tower sites related to two different storms: July 15th and July 22nd. The 15th storm caused \$6,659.83 in damage and the storm on the 22nd \$1620.00. Troyer advised that he has received reimbursement for the damages on the 15th but not for the 22nd.
5. Corporate Cup – CCCDA's sponsored Corporate Cup team had 14 participants. Everyone had a good time and our staff brought back a win in the Timed 5K Walk.
6. Supervisor Interviews – Troyer advised the board that he had three internal applicants for the Dispatch Supervisor position. Interviews will be conducted on September 24th and the panel conducting the interviews will be other Dispatch Center Directors from the area: Phyllis Fuller – Barry County, Jim Fyvie – Clinton County, and Steve Leese – Eaton County. Troyer asked if any board members would like to participate. Peterson advised that it sounds like we already have the expertise on the panel to make the right decision.

OLD BUSINESS

MERS

Troyer and Lindsey presented the board with a proposed Interlocal Agreement that would secure CCCDA's MERS Benefit Funding Obligations. The agreement in general considers that the Cities of

Albion, Battle Creek, Marshall, and Springfield, and Calhoun County will share a percentage of the unfunded actuarial accrued liability. The percentage is based on each cities current contribution to the total. Discussion occurred.

Motion by Rae, supported by Herman to adopt the MERS Benefit Funding Obligations Agreement as presented.

Discussion: None.

All in favor; motion carried.

NEW BUSINESS

United Way

Several employees have requested CCCDA to participate in United Way. Troyer advised that the county already runs their own program we would just jump on board with them. However, Troyer advised that the Board must first approve United Way as an allowed payroll deduction.

Motion by Herman, supported by Byam to allow CCCDA employees to participate in United Way contributions as a payroll deduction.

Discussion: None.

All in favor; motion carried.

Motorola Public Safety Applications Users Conference

Members considered a request from Tina Rasey – CAD/Systems Administrator – to attend the Motorola Public Safety Applications National Users Conference.

Motion by Byam, supported by Rae to approve the out of state travel request and allow Tina Rasey to attend the Motorola Public Safety Applications National Users Conference.

Discussion: None.

All in favor; motion carried.

CCCDA “Funding the Future” Presentation

Troyer presented the funding presentation to all members and public that was present. Several members of the board had recommendations/suggestions. Troyer advised he would make the necessary changes as requested prior to the presentation for the Townships Association on September 21st.

Pending Litigation with Emmett Township (Closed Session)

Troyer advised the board that Emmett Township has paid their past due invoices and are currently up-to-date.

Motion by Rae, supported by Herman to enter into closed session for purposes of discussing pending litigation.

Discussion: Governing Board members allowed non-members Eric Miller and CCCDA Counsel Richard Lindsey to attend the closed session.

All in favor; motion carried.

CLOSED SESSION began at 4:45 p.m.

Motion by Herman, supported by Rae to exit the executive session.

Discussion: None.

All in favor; motion carried.

CLOSED SESSION ended at 5:02 p.m.

Motion by Rae, supported by Herman for legal counsel Lindsey to respond to Emmett Township's complaint and to file a counter complaint against Emmett Township in Calhoun County Circuit Court.

Discussion: None.

All in favor; motion carried.

PUBLIC COMMENTS

Public comments were offered; none received.

ADJOURNMENT

Chairman Peterson adjourned the meeting at 5:04 p.m.

The next regular scheduled CCCDA Governing Board of Directors Meeting will be October 12th at 3:00 p.m.