



Calhoun County Consolidated Dispatch Center Authority Governing Board

Meeting Minutes
Tuesday, September 29, 2009

Members Present: Franklin Peterson, AMSA
Mike Herman, City of Albion
Ken Tsuchiyama, City of Battle Creek (teleconference)
Brent Williams, City of Marshall
Mike Rae, Calhoun County Board of Commissioners

Members Excused: Chris Simmons, City of Battle Creek
Sherriff Al Byam, Calhoun County Sherriff
Jeff Albaugh, Calhoun County Township Association
Eric Wimbley, Michigan State Police

Others Present: Richard Lindsey, CCCDA General Counsel
Jeffery Troyer, CCCDA Executive Director
Christine Zuidema, Calhoun County
Darby Prater, Battle Creek Enquirer

The Meeting was called to order by Chairman Peterson at 3:10 p.m., in the Law Library of the Marshall County Building.

I. Consent Items

Motioned by Mr. Rae, supported by Mr. Williams to approve the Consent Agenda, to include excusing Mr. Simmons, Mr. Wimbley., Sherriff Byam, and Mr. Albaugh. All in favor.

II. Approval of Administrative Services Agreement

Motioned by Mr. Rae, supported by Mr. Herman to approve the administrative services agreement as presented. All in favor. The Board expressed its gratitude to Calhoun County for their willingness to provide this service, and to the other municipalities involved, for their efforts to make this consolidation possible.

III. Executive Director Report

Mr. Troyer presented invoices from legal counsel. Motioned by Mr. Williams, supported by Mr. Herman to approve the invoices for payment. All in favor. Mr. Troyer said that from this point, invoices under \$5,000 that are already accounted for in the budget will not come before the Board for approval.

The two low bidders on the work stations will be in the building on October 27th to allow staff members and board members an opportunity to see and experience the furniture before a final decision is made.

Mr. Troyer is working on an operating budget for the remainder of the fiscal year, as well as a proposed budget for next fiscal year.

The Success contract work will slow down in November and ramp back up for a month or so as the center nears its opening.

Mr. Troyer is also working with Battle Creek to finalize the agreements with Motorola, the capital loan, and the capital contribution.

Next week is Mr. Troyer's last in Montcalm; he will begin full time on October 12th.

IV. Technical Committee Update

The Technical Committee went through EMD quotes. They are recommending that the Board approve the more expensive option, as they feel it will greatly improve customer service.

V. Success Communications Update

Mr. Bawol went over his written update.

VI. Additional Items

The Meeting was adjourned at 3:45p, the next meeting will be Thursday October 15, 2009 – time is to be determined.