



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

GOVERNING BOARD OF DIRECTOR Meeting Minutes Tuesday October 11, 2011

The meeting was called to order by Chairman Frank Peterson at 2:00 p.m. in the Law Library of the Calhoun County Administrative Building.

ROLL CALL

Directors Present: Frank Peterson, Chairman - AMSA
Brent Williams, City of Marshall
Steve Frisbie, Calhoun County Board of Commissioners
Susan Baldwin, City of Battle Creek
Ken Tsuchiyama, City of Battle Creek
Mike Herman, City of Albion
Lt. Dale Hinz, Michigan State Police
Jeff Albaugh, Township Association

Directors Excused: Sheriff Al Byam, Calhoun County Sheriff's Department

Others Present: Jeff Troyer
Richard Lindsey
Jill Fish
Matt Saxton

AGENDA

Motion made by Ken Tsuchiyama and seconded by Brent Williams to approve the agenda as presented.

All in favor

Motion approved.

MEETING MINUTES

Correction to the September 2011 minutes to reflect Sheriff Byam as excused. Motion made by Ken Tsuchiyama and, seconded by Brent Williams to approve the minutes from the September 2011 meeting with correction.

All in favor

Motion approved.

PUBLIC COMMENTS

None



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CONSENT ITEMS

1. Excuse Absent Board Members: Sheriff Al Byam
2. September Check Register
3. 2011 Budget Performance Report
4. 2011 Year-to-Date Statistics

Jeff Albaugh made a motion to accept the Consent Agenda. Mike Herman seconded the motion. All in favor.
Motion approved.

REPORTS

TAC – Eric Miller’s resignation as TAC chairman will be discussed at the next TAC meeting. The VHF templates were presented and approved by the TAC committee. The tentative narrow banding schedule was presented to the TAC committee. Jeff advised that a narrow banding discussion was had with the members of the TAC committee regarding the Alert/Warning siren systems throughout the county. Jeff indicated that some of these warning sirens could be upgraded (narrow banded) by using Minitor pagers to activate the sirens. Narrow banding of fire frequencies is slated to begin before November 15, 2011 with the Battle Creek Fire Department frequency followed by the Township fire frequency. The County fire frequency narrow banding is projected to be completed by the second week of December.

Executive Director: Jeff noted that two nominations submitted to MIAPCO by CCCDA supervisory staff were awarded the following: Communications Training Officer of the Year: Erin Allwardt, and Radio Technician of the Year: Mark Russell. Mark and Erin will be presented with their awards at the annual MIAPCO meeting in Frankenmuth MI on Thursday October 27, 2011. This is a big honor for our folks!

OLD BUSINESS

MERS Update – Still waiting for the numbers to come back from MERS. Once Karima gets the data needed she will be able to advise Jeff regarding the DB divisions.

NEW BUSINESS

Tower Lease Agreement: Jeff Troyer presented a copy of the Girard radio tower site lease agreement between Midwest Communication and CCCDA. This tower site agreement was previously held between the City of Battle Creek and Midwest Communications. The monthly rental would be \$875.00 with an automatic 2% increase each year (negotiated down from 4%). This lease agreement would commence on January 1, 2012. The agreement was reviewed by



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Richard Lindsay as legal counsel. A motion to approve the lease agreement was made by Mike Herman and seconded by Brent Williams.

All in favor

Motion passed.

Surcharge Assessment: A 10 year budget analysis was reviewed by CCCDA board members. A lengthy discussion was had regarding the surcharge amount presented in the analysis. The consensus from the group was that the correct surcharge amount must be identified so that we wouldn't have to go back to the voters a second time. Jeff Troyer stated that the 911 legislation has a 2014 sunset date that may reveal new statutory regulations. A motion was made by Brent Williams and seconded by Steve Frisbie to approve a monthly surcharge amount of \$2.25 for all devices capable of contacting 9-1-1.

All in favor

Motion approved.

Ballot Language: CCCDA board members reviewed the ballot language proposal included in the October CCCDA board packets. Language outlining the use of surcharge dollars was closely examined, specifically the . . . 'necessary and reasonable use' . . . language in the ballot proposal. It was agreed that the ballot language must be clearly understood by the voters. The following is the final proposed 9-1-1 ballot resolution language to be presented to the Calhoun County Board of Commissioners on Thursday October 20, 2011:

For the period of July 1, 2013 through June 30, 2022 both inclusive, shall Calhoun County, Michigan be authorized to assess a county 9-1-1 charge on monthly billings to each service user located within Calhoun County at a rate not to exceed \$2.25 each month (if approved, replacing the current \$.60 surcharge), subject to annual approval by the Calhoun County Board of Commissioners, to be used exclusively for the funding of 9-1-1 emergency telephone call answering and dispatch services within Calhoun County, including facilities, equipment and operations?

A motion was made by Brent Williams and seconded by Mike Herman to approve the final ballot language proposal to be presented to the Calhoun County Board of Commissioners.

All in favor

Motion approved.

PUBLIC COMMENT

None

Meeting adjourned at 4:09 p.m.