



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

GOVERNING BOARD OF DIRECTORS

Meeting Minutes

Tuesday, October 9, 2012 at 3 p.m.

Law Library Conference Room - Calhoun County Administrative Building

The meeting was called to order by Chairman Frank Peterson at 3:01 p.m. in the Law Library of the Calhoun County Administrative Building.

ROLL CALL:

Directors Present: Frank Peterson, Chairperson (via conference call)
Brent Williams, City of Marshall
Mike Herman, City of Albion
Susan Baldwin, City of Battle Creek
Sgt. Seth Reed, Michigan State Police
Ken Tsuchiyama, City of Battle Creek
Steve Frisbie, Calhoun County Board of Commissioners

Directors Excused: Sheriff Al Byam, Calhoun County Office of the Sheriff
Jeff Albaugh, Township Association

Others Present: Jeff Troyer
Richard Lindsey
Scott McDonald

AGENDA APPROVAL

A motion was made by Susan Baldwin to approve the October 9, 2012 Agenda as presented. Brent Williams seconded the motion.

All in favor.

Motion approved.

MEETING MINUTES

A motion was made by Ken Tsuchiyama to approve the September 11, 2012 Meeting Minutes as presented. Steve Frisbie seconded the motion.

All in favor

Motion approved

PUBLIC COMMENT

No comments were offered.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members – Al Byam & Jeff Albaugh
2. September 2012 Check Register
3. 2012 Year-to-Date Budget Performance Report
4. 2012 Year-to-Date Statistics
5. Quality Assurance Reports

A motion was made by Susan Baldwin to approve items 1 thru 5 on the Consent Agenda. The motion was seconded by Brent Williams.

All in favor.

Motion Approved.

REPORTS

Technical Advisory Committee

Director Troyer advised that the Fire Chiefs approved moving forward with a request for a county-wide fire paging frequency and the TAC supported the request. The next step is to begin meeting with various radio vendors to associate an estimated project cost for consideration.

TAC passed a recommendation to the Governing Board in regards to the Public Safety System RFP process as well but Troyer will provide details about the recommendation under old business, number one.

Executive Director

Director Troyer advised that he and Deputy Director Fish will begin first round interviews with Emergency Telecommunicator applicants this next week. As of right now, they have 42 interviews scheduled over the next week and a half.

The Michigan APCO Annual Awards Banquet will be held on October 24th in Frankenmuth. CCCDA has several staff members that will be recognized. Troyer invited all board members to attend and will send out the information via email.

OLD BUSINESS

Public Safety System RFP

Troyer advised that the Technical Advisory Committee passed a motion at the September 19th Meeting to recommend CCCDA pursue and fund the CAD and MCT modules of the Public Safety System RFP. Troyer advised that he met this morning with Brad Wilcox (Calhoun County) and Jim Rietsma (Battle Creek) to discuss a timeline as well as funding. However, the City and County are awaiting the selection of a consultant before proceeding. Troyer advised that everyone is in agreement that we need to have this done by year's end.

Executive Director Contract Renewal Committee

Chairman Peterson presented the proposed contract with Troyer as negotiated by the Contract Renewal Committee (Peterson, Byam, Albaugh, and Baldwin). Peterson advised that Troyer's performance for the first three years were beyond expectations and he feels that this contract is fair. Frisbie raised concern about the County being able to justify these terms to their bargaining units. Herman advised that Troyer is not a County employee but rather a CCCDA at will employee. Herman supports the proposed contract. Williams supported Herman's statement and further advised that he feels the Board can justify these terms to any employee or constituent.

Mike Herman made a motion to approve the three (3) year Executive Director Contract with Jeff Troyer as presented. Brent Williams supported the motion. Further discussion occurred.

A vote on the motion was called by Peterson:

YES - Herman, Reed, Baldwin, Williams, Tsuchiyama, Peterson

NO - Frisbie

Motion approved.

NEW BUSINESS

2013 Vision and Dental Insurance

Troyer presented proposed changes to the 2013 Vision and Dental Insurance plans. The Vision change would convert from a 24 month benefit to a 12 month benefit. The additional cost would be \$.32/month for a single, \$.77/month for dual, and \$.96/month for a family. Troyer also advised that he is proposing CCCDA offer a buy-up option for Dental coverage. CCCDA covers the cost of the standard plan (50% coverage) and if the employee elects for the 80% coverage plan, they would be responsible for the cost difference.

Troyer advised that they are still working on Health Insurance rates and will report back in November with all plans as a package.

Deputy Director Retirement Agreement

Troyer and Lindsey explained the proposed Agreement with Deputy Director Jill Fish.

Motion by Brent Williams to approve the Retirement Agreement with Jill Fish as presented. Susan Baldwin supported the motion.

All in favor.

Motion approved.

PUBLIC COMMENT

None

Meeting adjourned at 3:53 p.m.