



Calhoun County Consolidated Dispatch Authority

Serving Our Community One Call at a Time

CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

Meeting Minutes

Tuesday, December 11, at 2:30 p.m.

Law Library

Calhoun County Administrative Building

The meeting was called to order by Chairman Matt Saxton at 2:30 P.M.

ROLL CALL:

Directors Present: Matt Saxton, Chairman
Jeff Albaugh, Vice-Chairperson
Steve Buller, Area Metropolitan Services Agency
Steve Frisbie, County Board of Commissioners, via telephone
Jim Coleman, Michigan State Police
Jim Blocker, City of Battle Creek (Seat #1)

Directors Excused: Brent Williams, City of Marshall
Ken Snyder, City of Albion
Susan Baldwin, City of Battle Creek (Seat #2)

Others Present: Rich Feole, CCCDA
Kim Grafton, CCCDA
Kate Chism, CCCDA

AGENDA APPROVAL

A motion was made by Jeff Albaugh to approve the December 11, 2018 CCCDA Governing Board agenda. The motion was seconded by Jim Blocker.

All in favor
Motion approved



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MEETING MINUTES

A motion was made by Jim Blocker to accept the November 13, 2018 CCCDA Governing Board minutes. The motion was seconded by Steve Buller.

All in favor

Motion approved

PUBLIC COMMENT

No public comment was provided.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: November 1- November 30
3. Year-to-Date Budget Performance Reports
4. Quality Assurance Reports
5. 2018 Year-to-Date Statistics
6. General Correspondence

A motion was made by Jim Blocker to approve the December 11, 2018 Consent Agenda. The motion was seconded by Steve Frisbie.

All in favor

Motion approved

Jim Blocker made a motion at 2:41 to open the Public Hearing for the 2019 Budget. The motion was Seconded by Steve Buller. There was no public present.

A motion was made by Steve Frisbie to close the public hearing. It was seconded by Jim Blocker.

All in favor.

Motion approved.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Feole reported on the following items:

1. Interview for QA Supervisor: interviews complete. Four applicants. Offered to current supervisor Erin Allwardt. She will start immediately but will stay on her current shift until another supervisor can be hired to replace her.



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2. Mary Uldriks Retiring: Only wants a private party. Will have a small cake reception for board members and staff in the dispatch center on January 17.
3. Job postings: Emergency Telecommunicator posted until January 4. Will have more openings available with supervisor positions becoming available.

Steve Buller asked about touching on the employees who have recently resigned. Rich did clarify both employees did resign and were not terminated. They are under investigation criminally, but done with CCCDA. Jim Blocker suggested the board should have been communicated to before the news gets ahold of it. The board is here to support Rich. Steve re-stated, he didn't want to be the last to know, be caught off guard.

OLD BUSINESS

None

NEW BUSINESS

1. 2019 Proposed Budget—Table open for discussion. Kudos for keeping CFS costs down. A motion was made by Steve Frisbie to approve the budget. Jim Blocker seconded the motion. A roll call vote was taken. Matt Saxton: Yes, Jeff Albaugh: Yes, Steve Frisbie: yes, Steve Buller: Yes, Jim Blocker: Yes.
2019 Budget Approved.
2. 2019 Meeting dates- One correction for the meeting date June, 11. No further discussion. Motion made by Jeff Albaugh to approve the 2019 meeting dates. Seconded by Jim Blocker.
All in favor.
Motion approved.

PUBLIC COMMENTS

No public comment provided.

MEMBER COMMENTS

Steve Buller discussed a recent AMSA meeting and seat positions.

Matt asked about what kind of live data is shared with fire departments. A brief discussion took place.

ADJOURNMENT

Meeting was adjourned at 2:57 P.M. by Chairperson Matt Saxton.