



Calhoun County Consolidated Dispatch Authority

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CALHOUN COUNTY CONSOLIDATED DISPATCH AUTHORITY

Governing Board of Directors

Meeting Minutes

Tuesday, December 12th, 2017 3:00 p.m.

Law Library

Calhoun County Administrative Building

The meeting was called to order by Chairperson Matt Saxton at 3:02 p.m. in the Law Library of the Calhoun County Administrative Building.

ROLL CALL:

Directors Present: Matt Saxton, Chairperson
Jeff Albaugh, Vice-Chairperson
Brent Williams, City of Marshall
Steve Frisbie, County Board of Commissioners
Steve Buller, Area Metropolitan Services Agency

Directors Excused: Ken Snyder, City of Albion
Jim Coleman, Michigan State Police
Susan Baldwin, City of Battle Creek (seat #2)
Jim Blocker, City of Battle Creek (seat #1)

Others Present: Rich Feole, CCCDA
Kim Grafton, CCCDA
Haley Snyder, CCCDA

AGENDA APPROVAL

A motion was made by Brent Williams to approve the December 12, 2017 CCCDA Governing Board agenda. The motion was seconded by Jeff Albaugh.

All in favor
Motion approved

MEETING MINUTES

A motion was made by Steve Frisbie to accept the October 10th, 2017 and November 14th, 2017 CCCDA Governing Board minutes. The motion was seconded by Brent Williams.

All in favor
Motion approved

PUBLIC COMMENT

No public comment was provided.

CONSENT AGENDA

The following items were listed on the Board's consent agenda:

1. Excuse Absent Board Members
2. Check Register: October 1st – November 30th
3. Year-to-Date Budget Performance Reports
4. 2017 Year-to-Date Statistics
5. Quality Assurance Reports
6. TAC Meeting Minutes
7. General Correspondence

A motion was made by Jeff Albaugh to approve the December 2017 Consent Agenda. The motion was seconded by Brent Williams.

All in favor
Motion approved

PUBLIC HEARING FOR 2018 BUDGET

A motion was made by Steve Frisbie, seconded by Brent Williams to open the public hearing on the 2018 Budget.

All in favor
Motion approved

Public Comment was offered but there were no public members present. Director Feole stated the 2018 Budget was sent via certified mail to all municipalities in accordance with the Call for Service Formula Guidelines. Copies of the budget were made available in the CCCDA Administration office as well as CCCDA's website. As of December 11th, no written comments have been received at the CCCDA Administrative Office.

A motion was made by Steve Frisbie, seconded by Brent Williams to close the Public hearing on the 2018 Budget.

All in favor
Motion approved.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Feole reported on the following items:

1. **Animal Shelter Fundraiser** – Executive Director Feole stated for the holiday season, CCCDA has been fundraising to raise money to purchase supplies for the County Animal Shelter. Currently, the center has collected over \$200 to go towards supplies. Staff members have also been knitting hats, gloves, and scarves to donate to a local shelter.
2. **SB 400** – Feole stated SB 400 has passed the Senate and is now moving to the House Communications Committee. The proposed legislation would increase the 9-1-1 technical surcharge funding.
3. **Facebook Page** – Feole stated that the CCCDA Facebook page has over 6,000 “Likes”. The page is used to post messages regarding traffic, weather, and other general info concerning Calhoun County.

OLD BUSINESS

NEW BUSINESS

1. **2017 – 2019 POAM Agreement – wage and healthcare reopener** – Executive Director Feole presented the board with a copy of the Collective Bargaining Agreement wage and healthcare reopener between CCCDA and POAM (full-time Emergency Telecommunicators) for 2018 and 2019. A general discussion was held amongst the board.

A motion to approve the 2018-2019 Collective Bargaining Agreement wage and healthcare reopener with the Police Officers Association of Michigan (POAM) as presented was made by Jeff Albaugh, seconded by Steve Frisbie.

All in favor
Motion approved

2. **2018 Budget** – A motion was made by Brent Williams, seconded by Jeff Albaugh to approve the fiscal year 2018 Budget as set forth (presented) in the attached documents with expenditures totaling \$3,822,478.

All in favor
Motion approved

3. **2018 Meeting Dates** – Executive Director Feole presented the Governing Board of Directors with the proposed 2018 Governing Board of Directors meeting dates. Director Feole proposed the April date be pushed back one week to April 17th to allow himself and Deputy Director Grafton to attend the State 9-1-1 Technology Forum on April 10th-11th.

A motion to approve the 2018 meeting schedule with the change of the April date was made by Jeff Albaugh, seconded by Steve Buller.

All in favor
Motion approved

PUBLIC COMMENTS

ADJOURNMENT

A motion was made by Steve Frisbie, seconded by Jeff Albaugh to adjourn the meeting.

All in favor
Motion approved

Meeting was adjourned at 3:24pm by Chairperson Matt Saxton.